



रूरल इलेक्ट्रीफिकेशन कारपोरेशन लिमिटेड

RURAL ELECTRIFICATION CORPORATION LIMITED

(भारत सरकार का उद्यम) (A Government of India Enterprise)

Regd Office: Core-4, SCOPE Complex, 7 Lodi Road New Delhi 110003
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Website www.recindia.com & www.recindia.nic.in

No. REC/IT/93/2011/866

Dated: 30-11-2011

Sub: Request for quotation for procurement of 1 no. of black & white heavy duty network printer & 1 no. of black & white heavy duty laser printer

Dear Sir,

Rural Electrification Corporation Ltd., (A Govt. of India Enterprise) under Ministry of Power, intends to procure 1 no. of black & white heavy duty network printer & 1 no. of black & white heavy duty laser printer as per the detailed technical specification as per Annexure - A. You are hereby requested to provide us the best rates as are offered to Govt. organization in the following format considering the required specification and T&C:

Sl. No.	Item	Qty.	Unit Rate	Taxes	Total price inclusive of all tax
			(in Rs.) (a)	(in Rs.) (b)	(in Rs.) (c=aXb)
1.	Black & White heavy duty network printer *	1			
2.	Black & White heavy duty laser printer*	1			
Grand Total :					

***Please specify mode. For detailed specifications refer Annexure - A**

Terms and Conditions

- 1) Sealed Quotation should be sent to AGM (IT), IT Division, 1st Floor, REC Limited, Core 4, SCOPE Complex, 7-Lodhi Road, New Delhi – 110 003 on or before 06-12-2011 3:00 PM.
- 2) Quantity as indicated in this document is subject to change determined by the needs of the RECL. The payment would be made as per actual.
- 3) Decision of RECL is final and binding upon the bidders for the placing of orders.
- 4) The RECL reserves the right to reject lowest quotation or all the quotations or accept any quotation or part thereof without assigning any reason.

- 5) **Delivery term:** Within 3 days of issue of the Purchase Order. However, vendor will be requested for early supply.
- 6) **Evaluation Quotation:** Quotation will be evaluated on the basis of lowest quote (LQ1) in for Grand Total, however arithmetical errors will be rectified on the following basis: If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected. If the supplier does not accept the correction of errors, its bid will be rejected.
- 7) **Payment terms :**
 - a. No advance payment shall be made.
 - b. Payments shall be subject to deductions of any amount for which the Vendor is liable as per tender. Further, all payments shall be made subjects to deduction of TDS (Tax deduction at Source) as per the prevailing income- Tax Act and any other taxes as on the date of invoice submission and/or payment date, whichever is higher.
 - c. 80 % payment on successful delivery and installation and commissioning at the destination/ location as mentioned in the Purchase Order.
 - d. Balance 20 % payment after one month of successful performance at places of installation. During this one month period, it is essential to have no complaint from the end user regarding performance / shortcoming of the installed systems.
- 8) **Penalty for Delays:**
 - a. Time is essence of the contract. The successful bidder must supply, install, test and commission all the equipments within stipulated time period of entrustment of the order. Failure to supply or commission all or some of the equipment(s) on or before the stipulated date will entail a penalty equal to 1.5% of the value of contracted Package price per week subject to maximum of 10% of total contract value or part thereof. Payment of liquidated damages does not affect the successful bidder's liabilities.
 - b. In the case of delay in compliance with the order beyond 10 days of the stipulated time period, REC will have the right to cancel the order.
- 9) No deviations in the technical specification will be accepted. Any violation there off may lead to rejection of the bid.

Yours faithfully,

(P.K.Mukopadhyay)
AGM (IT/ERP)

Technical Bid – Specifications**I) B & W MFP (Print/Scan/Copy/FAX)**

Specify Make/Model _____

S. No	Item	Description	Complied (yes/No)
1	Functions	Black and white printing, black-and-white copying, black and white faxing, black-and-white and color scanning	
Print System/Memory/Network			
2	Print Speed (black, A4)	33 ppm or higher	
3	First page our A4 black	upto 9 sec or better	
4	Duplex Printing	Yes	
5	Duplex Scanning	Yes	
6	Processor Speed	266 MHz or higher	
7	Print quality (black, normal quality)	1200x1200 dpi or higher	
8	Pages per month	7000 or higher	
9	RAM/Memory	128 MB or higher	
10	Network	built-in 10/100 Ethernet connection or higher	
11	Port Connectivity	Hi-Speed USB 2.0,, Ether net network port both or better	
12	Toner Cartridge	Toner & Drum should be separate units of the printer	
13	Media types	A4, Legal, letter, envelopes etc.	
14	Duplex Printing	Automatic	
Copy System			
15	Copy Speed	25 cpm or higher	
16	Copy resolution	600x600 dpi or higher	
17	Copy reduce/enlarge settings	25 to 200%	
Scan System			
18	Scan type	Flatbed, ADF	
19	Enhanced Scanning Resolution	1200 dpi or higher	
20	Scan speed black (normal)	15ppm or higher	
21	Duplex ADF scanning	optional	

Fax System			
22	Fax Speed	5 sec per page or higher	
23	Fax Memory	memory capacity to store upto 300 pages or better	
24	Power Compliance	Energy Star compliant	
25	OS compatible	Windows 7, Windows Vista, Windows XP, Windows Server 2003, 2008, Linux, Mac etc	
26	Warranty	3 years onsite warranty from OEM of the product, pick and drop (if required)	

I) B & W Laser printer

Specify Make/Model _____

S. No	Item	Description	Complied (yes/no)
1	Print Technology	B&W Laser	
2	Print Speed (black, A4)	33 ppm or higher	
3	Duplex Printing	Yes	
3	First Page out A4 black	upto7 sec or better	
4	Processor speed	266 MHz or higher	
5	Print quality (black, best quality)	1200x1200 dpi or higher	
6	Pages per month	8000 or higher	
7	RAM/Memory	8 MB or higher	
8	Media types	A4, legal, letter, envelopes etc	
9	Connectivity	High Speed USB 2.0	
10	Power Compliance	Energy Star compliant	
11	Toner Cartridge	Toner & Drum should be separate units of the printer	
12	OS compatible	Windows 7, Windows Vista, Windows XP, Windows Server 2003, 2008, Linux, Mac etc	
13	Warranty	3 year onsite warranty from OEM of the product, pick & drop (if required)	