



Rural Electrification Corporation Ltd.
(A Govt of India Enterprise)
Core-4, SCOPE Complex, 7-Lodhi Road, New Delhi-110003
Ph. 011-24363613, Fax 011-24360644, www.recindia.nic.in

Ref. No: REC/Estates/Addl.Cabins/09/

Dated: 18th March,2009

**Sub: Limited Notice Inviting Tender For Fabrication of
Additional Cabin At 4th Floor Of Rec's Office At
Scope Complx, Core-4, Lodhi Road, New Delhi – 110 003.**

Sir,

1. REC invites limited NIT for “Fabrication of Addl. Cabin at 4th Floor of REC’s Office at Scope Complex, Core-4, Lodhi Road, New Delhi – 110 003” with an estimated cost of work for an amount of Rs.80,233/- (Rupees eighty thousand two hundred thirty three only).
2. The Last date of submission of bid is 24.03.2009 upto 3.00 PM and the same shall be opened on the same day at 3.30 PM in the presence of the bidders or their representatives who choose to participate in the bid opening.
3. The bidder is required to submit the Copy of Registration Certification from C.P.W.D./MES/MCD/NDMC/Railways or any other Central/State Government Agencies where the bidder is enlisted, experience certificate indicating the completion of similar work along with VAT Registration/Service Tax and PAN.
4. Interested Bidder are required to submit an Earnest Money of **Rs 5,000/- (Rupees five thousand only) through Demand Draft/Bankers Cheque** of a Scheduled Bank in favour of Rural Electrification Corporation Ltd along with the bids. Bids without EMD shall be rejected. EMD of the un-successful bidders shall be returned after award of work to the successful bidder. EMD of the successful bidder shall be adjusted towards security deposit.
5. Tender shall be submitted in sealed envelope superscribing ““Fabrication of Addl. Cabin at 4th Floor of REC’s Office at Scope Complex, Core-4, Lodhi Road, New Delhi – 110 003” & will be received in the Estate Division of Rural Electrification Corporation, Core-4, Scope Complex, 7-Lodhi Road, New Delhi – 110 003.

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6. Bidders are advised to visit site and its surroundings and satisfy in their own interest before submission of their bids
7. Bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
8. Bidders shall quote his rates as per Schedule of quantities available in enclosed **Annexure-I**. Bidders shall quote their Rates as firm and all inclusive.
9. The **time allowed** for carrying out the work will be **Ten days** from the seven day after the date of written orders to commence the work or from the first day of handing over of the site, whichever is later. The working hours shall be from 7 PM to 5 AM on all working days and on Sat/Sun/Holidays shall be from 9 AM to 6 PM.
10. **Payment Terms:-** No advance shall be given and payment shall be made after completion of the work.
11. **Security Deposit** : - A sum of 5% of the executed works shall be deducted from the payment towards security deposit which shall be refunded after completion of the defect liability period which is six months after completion of the work.
12. **Liquidated Damages** :- For delay in completion of the work, the liquidated damages @ 0.25% per week or part thereof subject to the maximum of 5% of the order value shall be deducted.
13. All works shall be carried out as per Specifications.
14. Bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a tender by Bidders implies that he has read this notice and has made himself aware of the scope and specifications of the work to be done and of conditions and other factors having a bearing on the execution of the work.
15. The competent authority on behalf of the REC does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without the assignment of any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the Bidder shall be summarily rejected.

16. Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the bidders who resort to canvassing will be liable to rejection.
17. Agreement shall be drawn with the successful Bidders on prescribed format. The competent authority on behalf of REC reserves to himself the right of accepting the whole or any part of the tender and the bidder shall be bound to perform the same at the rate quoted.
18. The tender for the works shall remain open for acceptance for a period of sixty days from the date of opening of tenders. If any bidder withdraws his tender before the said period or issue of letter of acceptance, whichever is earlier, makes any modifications in the terms and conditions of the tender which are not acceptable to the Corporation, then the Corporation shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.
19. This Limited Notice Inviting Tender shall form a part of the contract document. The successful bidder/contractor, on acceptance of his tender by the Accepting Authority, shall, within 07 days from the stipulated date of start of the work sign the contract agreement including notice inviting tender, all the documents including additional conditions, specifications and drawings, if any, forming the tender as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.

Sd/-
DGM (Estates)
For & on behalf of REC Ltd.

LETTER OF TENDER SUBMISSION
(To be submitted along with the Tender)

To

**DGM (Estates),
Rural Electrification Corporation Ltd.,
Core-4, SCOPE Complex,
7-Lodhi Road,
New Delhi – 110 003.**

Sub:- Submission of Tender for the work of “Fabrication of Addl. Cabin at 4th Floor of REC’s Office at Scope Complex, Core-4, Lodhi Road, New Delhi – 110 003”.

I/We have read and examined the notice inviting tender/Specifications applicable, Terms & Conditions, Schedule of Quantities & other documents and Rules referred to in the terms & conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for REC, within the time specified, schedule of quantities and in accordance in all respects with the specifications.

I/We agree to keep the tender open for **sixty (60) days** from the due date of submission thereof and not to make any modifications in its terms and conditions.

A Demand Draft/Bankers Cheque of **Rs.5,000/- (Rupees Five Thousand only)** is enclosed as earnest money.

If I/We fail to commence work as specified, I/We agree that REC shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money, otherwise the said earnest money shall be retained by Corporation towards security deposit to execute all the works referred to in the tender documents.

Dated

Signature of contractor
Postal Address

Witness:
Address:
Occupation:

Encl: Annexure-I

Annexure-I

Name of Work: Fabrication of Meeting-cum- visitor's Room at 4th floor

S.No.	Description	Unit	Qty.	Rate (in Rs.)	Amount (in Rs.)	
					In figure	In words
1	Providing and fixing wooden partitions using 2" x1.5" wooden section in frame and 3" x 1.5" wood section at bottom and 5mm th ply on both side of partition wall.	sq ft	138.00			
2	Lamination of partition wall with sunmica	sq ft	437.00			
3	Providing and fixing specified wood frame work consisting of battens 75mm x 40mm etc. including priming coat complete	sq ft	2.63			
4	Providing wood work in frames of doors and fixed in position of Hoolck wood	sq ft	0.83			
5	Providing and fixing ISI marked flush door shutters conforming to IS:2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both sides of shutters: 35mm thick including ISI marked stainless steel butt hinges with necessary screws	sqm	21.00			
6	Providing and fixing 5 mm thick tinted/coloured glass	sq ft	73.00			
7	Providing and laying rectified Glazed Ceramic floor tiles 300 x 300mm or more (thickness to be specified by the manufacturer) of 1st quality conforming to IS:15622 of approved make in all colours, shades, except white, Ivory, Grey, Fume Red Brown fixed with Cement baesd high polymer modified quick-set tile adhesive (water based) conforming to IS:15477, using 5kg adhesive per sqm of the tile area, in average 3mm thickness.	sqft	20.00			
8	Providing and fixing of Godrej Mortice Lock for Room - single shutter door	No.	1.00			
9	Providing and fixing Godrej door closer for room door	No	1.00			
10	Providing and fixing 150 mm bright finished floor brass door stopper with rubber cushion, screws etc. to suit shutter thickness complete	No.	1.00			

-/-

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S.No.	Description	Unit	Qty.	Rate (in Rs.)	Amount (in Rs.)	
					In figure	In words
11	Venetian Blinds (Vista make)	sq ft	72.00			
12	Providing & fixing 5amp electrical points	No	2.00			
13	Fixing of 5mm th ply over existed particle board in vertical (to fix sunmica)	sq ft	244.00			
14	Dismantling of existing partitions & Disposal of malba		Job			
				Total		

Signature of bidder with seal _____

Date : _____

Place : _____